

SHARE-AN-IDEA CONTEST GUIDELINES

In an effort to encourage Kansas business educators to share unique and innovative teaching ideas with other business educators throughout the state, the Kansas Business Education Association will be soliciting teaching techniques and motivating educational exercises in a contest similar to the "Share-An-Idea" contest sponsored by the Mountain-Plains Business Education Association.

GUIDELINES

1. Share-An-Idea contest guidelines will be posted on the KBEA website. Members will be reminded in the spring membership letter to access the guidelines from the website.
2. Ideas will be accepted electronically in Microsoft Word **or** PDF format by the KBEA past-president throughout the year until **September 1**. Members may submit as many entries as they desire. Entries should be submitted via email.
3. Submission should be submitted with a completed copy of the Share-An-Idea Release Form that is posted on the KBEA website.
4. The KBEA Board of Directors will recommend four KBEA members (one from each region of the state) to serve on a selection committee. During the month of September, the Selection Committee will judge the entries that have been submitted and will select a state winner as well as two runners-up.
5. The winning entry (entry with the most overall points based on grading rubric) will be presented at the annual convention of KBEA. The person submitting the winning entry will receive a one-year membership with KBEA at no charge.
6. The KBEA Board of Directors will encourage the state winners to submit their ideas to the Mountain-Plains Business Education Association "Share-An-Idea" contest the following year unless they have already been submitted to M-PBEA by the individual winners.
7. Individuals who are not selected, as state winners will be sent a letter encouraging them to submit their entry to M-PBEA. Individuals would enter it the following year unless the person had submitted it to M-PBEA in the early spring in time to meet the M-PBEA deadline. Ideas can be submitted to M-PBEA before being submitted to KBEA.
8. All entries submitted will be compiled and made available at the annual convention of KBEA. The entries will be compiled and reproduced under the direction of the KBEA past-president. First place will be posted on the website.
9. The Share-An-Idea contest is intended to promote the use and sharing of innovative teaching ideas in the classroom. Any KBEA member with a special teaching idea (handouts or unique assignments or class work) that seems to really motivate students or helps establish a firm understanding of a particular concept is encouraged to submit in written form their teaching idea. Handouts and diagrams may also be submitted with the teaching idea.
10. Entries are expected to follow classroom copyright guidelines.

Share-An-Idea entries must be electronically submitted and accepted in Microsoft Word **or** PDF format by **September 1**, along with the release form to the KBEA Acting Past-President, Lori Henneberg at lhenneberg@htslenexa.org.